



Heritage Oak School Admissions Process

NOTE: All forms must be fully completed at each stage before proceeding to the next step.

STEP 1

Conditional Enrollment & Acceptance

**Required Forms:**

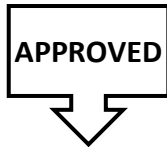
- Application & Fee
- Church Reference

Interviews:

- Student Meet-n-Greet
- Family Interview

STEP 2

Provisional Enrollment & Acceptance

**Required Forms:**

- Birth Certificate
- Immunizations
- Student Records
(*Report cards, IEPs*)
- Financial Aid Forms*

Assessments:

- Readiness Assessment (K-1)
- ISEE (Grades 2-12)
- Student Transcripts (10-12)
and Written Essay

**(optional, but must be submitted prior to signing the Enrollment Agreement to be considered)*

STEP 3

Final Acceptance & Reserved Seat

Forms:

- Acceptance Packet Documents
- Enrollment Agreement Contract

Financial Counseling:

- Contract Signing with
Business Manager

ACCEPTANCE COMPLETE

During Step 3 a seat will be held for the student up to 2 weeks for the parents to submit all the remaining documentation, schedule and meet with the Business Manager, and sign the tuition contract. If the Business Manager is out of town immediately following the Provisional Acceptance, an alternative staff member will review the contract with the family OR the family will be given 10 business days up the return of the Business Manager to complete Step 3.